



## CARMICHAEL CENTRE, LUCKLAWHILL, BALMULLO, FIFE KY16 0BQ

### INFORMATION AND CONDITIONS OF USE

#### General

The Carmichael Centre consists of The Lodge, Kirkland Cottage (not presently in use) and one Campsite. The nearby woods provide plenty of scope for wide games and there are plenty of walking opportunities. The car park is large enough for minibuses and several cars.

We have a **No Smoking** policy throughout the Centre.

**No dogs** are allowed in the Centre except for Guide Dogs.

**If there are any problems during your stay the first point of contact should be Linda Reid – contact details in Information folder in the Lodge.** Failing which please contact another Committee Member – details are in the Information Folder in the Lodge.

#### Keys

Information regarding keys to the Centre (the Lodge and campsite) will be given on confirmation of booking. Please telephone the contact in advance to let her know when you will collect the keys. **Please do not contact the keyholder if you have a problem with the Centre – see contact above.**

#### The Lodge

An Information Folder is located in the kitchen. This contains important information on the Lodge and should be read on arrival. The Lodge telephone number is 01334 870940.

The Lodge provides accommodation for a maximum of 24 people on two floors. The ground floor consists of a well equipped kitchen (dual fuel cooker, fridge/freezer, microwave, saucepans, all cooking utensils, crockery and cutlery), and a dining room (tables and benches). Groups using the Lodge must supply their own tea towels, cleaning products, handwash and toilet rolls.

Also on the ground floor are facilities for the disabled consisting of one bedroom (sleeps 2) with en-suite shower and toilet.

The upper floor consists of a room which sleeps 16 (bunk beds), two rooms which sleep 3 each, three bathrooms, one of which has two toilets, two washbasins and a shower. The other remaining two have a shower, toilet and washbasin.

**Groups using the Lodge must supply their own sleeping bags and pillowcase.**

Spare light bulbs are in the cupboard in the kitchen. There are two fuse boxes in the Lodge – one behind the fridge in the kitchen (the fridge is on wheels) and the other is in the cupboard in the downstairs bedroom. The reset switch for the fire alarm is also in this cupboard.

The heating is oil fired. Sanitation is by septic tank and care must be taken on the use of chemical products.

A refurbished outhouse with electric light, water and heating can be used for craftwork etc.

All vehicles should be parked in the carpark except when unloading/loading.

A selection of souvenirs are available for sale. Prices range up to £3.

**All waste must be tied securely in a bin bag and put in the wheelie bin in the car park.** Please ensure the bin is closed and no bags are left by the side as they will not be collected. No loose rubbish to be put in the wheelie bin. If the bin is full please leave bin bags in the craft centre. There are no recycling facilities at the Carmichael Centre but Leaders are encouraged to recycle and take it to the nearest recycling unit on departure. There is one at Burnside Hall in Balmullo (glass, cardboard/paper and plastics). Please do not leave any items in the Centre which the Committee then have to dispose of.

On departure, please ensure the Lodge is cleaned and left tidy, all lights, appliances and water heaters are switched off. Please also ensure all doors including the Craft Centre are locked. The fridge/freezer should be switched off and left ajar. Do not leave any food items behind.

**Any breakages or damages should be reported as soon as possible to the Carmichael Centre Committee.** A note can be left in the kitchen detailing the breakages or if a problem has arisen with the Lodge.

You will be charged for unnecessary damage to the Centre.

### The Campsite

There is one equipped site behind the Lodge for up to six patrols. The amenity block consists of 3 toilets, one shower and two washbasins. One meeting room, with fridge, kettle and microwave. One store room containing tents and equipment. Mains water is available in the amenity block and on site. Wood supplies can be collected from nearby woods

When booking the Campsite separate terms and conditions will be sent out.